


No.NA-1/32/2022-NA(Part)
Government of India
Ministry of Environment, Forest and Climate Change
National Compensatory Afforestation Fund Management & Planning Authority
E-mail: nationalcampa-moefcc@gov.in

Block No.3, 4th Floor
Hall No.1, CGO Complex
Lodhi Road, New Delhi-110003
Dated the 30th April, 2024

OFFICE MEMORANDUM

Sub: Notice inviting application for Senior Consultant (Monitoring & Evaluation) in the National Authority, CAMPA, New Delhi – regarding.

Please find enclosed herewith the copy of Advertisement for engagement of a Senior Consultant (Monitoring & Evaluation) on temporary and contractual basis in the National Authority, CAMPA, New Delhi for publication on the website of MoEFCC.


(V.L. Roui Kullai)
Deputy Chief Executive Officer
National Authority

To,

Dr. S. Annadurai
Senior Consultant (IT),
Indira Paryavaran Bhawan,
Jorbagh Road, New Delhi – 110 003

ADVERTISEMENT FOR CONSULTANTS

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Block No.3, 4th Floor
Hall No.1, CGO Complex
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Dated the 30th April, 2024

Sub: Notice inviting application for Senior Consultant (Monitoring & Evaluation) in the National Authority, CAMPA, New Delhi – regarding.

Applications are invited for engagement of Senior Consultant (Monitoring & Evaluation) in the National Compensatory Afforestation Fund Management Authority, Ministry of Environment, Forest and Climate Change, New Delhi. The vacancy circular is available on website www.moef.nic.in. The last date of receipt of application is 10.06.2024 (Monday) till 05:00 PM.

(V.L. Roui Kullai)
Deputy Chief Executive Officer
National Authority

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Engagement of Senior Consultant (Monitoring & Evaluation) in National Authority

The National Compensatory Afforestation Fund Management and Planning Authority (National Authority- CAMPA) came into existence on 30th September 2018. National Authority takes up subjects of national and regional importance pertaining to conservation of forest, wildlife, biodiversity and enhancement of ecosystem services and relevant research programmes in the field of forest and wildlife. Monitoring and Evaluation of the CAMPA activities is an essential and important requirement.

The National Authority invites applications from eligible candidates for engagement of Senior Consultant (Monitoring & Evaluation) on temporary and contractual basis initially for a period of one year, which may be extended after review of the performance of the incumbent.

The details of vacancy including the eligibility criteria, Terms of Reference (TOR) etc., are as under:

Senior Consultant (Monitoring & Evaluation) - 01 post

I. Duties and Responsibilities:-

- a) Supporting the Monitoring Group with adequate data and reports from time to time and following up on the decisions of the Monitoring Group
- b) Examining monitoring reports received by the National Authority from the States and organizations using CAMPA fund
- c) Defining indicators and parameters to measure outcomes and methodology for reporting
- d) Providing support to National Authority in devising new technology/upgrading existing technology for monitoring and performance assessment of approved APOs and schemes with the aim to bring transparency in the system
- e) Facilitating development of GIS-enabled platform and its integration with existing GIS platform (e-Green watch) for monitoring
- f) Gathering data to compile progress reports and monitoring reports and assessing improvements attributed to activities undertaken by State Authorities and organizations utilizing CAMPA fund
- g) Facilitating the documentation of best practices
- h) Organizing workshops and seminars through identification of topics, resource persons, and participants
- i) Any other work assigned by the Dy CEO, National Authority and higher authorities

II. Qualification and Experience:-

- a) Master's degree in Science/ Bachelor's Degree in Engineering (relevant field)/IT from a recognised University

- b) 5-10 years of experience in monitoring and evaluation of forestry/agriculture/rural development/similar projects at the National level
- c) Knowledge and experience of using GIS, Remote Sensing and other technologies for monitoring of forestry/agriculture/ ural development works
- d) Proficiency in computer operations, MS office applications and database software
- e) Experience of undertaking quantitative and qualitative analysis of data
- f) Strong written and verbal communication skills

Or

A retired forest official who has served in the Indian Forest Service.

III. Age Limit: Not above 45 years (63 years in case of Retired Government Officer) on the date of advertisement.

IV. Consolidated remuneration: Rs.80,000/- per month.

However, in case of retired Government Servants a fixed monthly amount shall be admissible as per the extant rules, orders and guidelines of the Government of India, arrived at by deducting the basis pension from the basic pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of contract. There will be no annual/percentage increase during the contract period.

V. Terms & Conditions of Engagement:

- i. The appointment of the above Consultants will be of a temporary (non-official) nature and can be cancelled at any time by the CEO, National Authority without assigning any reason.
- ii. Absence from duty for a continuous of 8 days without any information shall lead to automatic termination of contractual agreement.
- iii. Other conditions of engagement of the Consultants will be as per guidelines issued by the Ministry from time to time in this regard.
- iv. They will be governed by the Official Secrets Act, 1923, as amended from time to time and will not disclose to any unauthorized person(s) any information/data that may come to their notice during the period of their engagement as 'Consultant' in the Ministry. All such documents will be the property of the Government.
- v. They will not utilize or publish or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of their assignments or during the course of, assignment for the Department without the express written consent of the Department.
- vi. The Intellectual Property Rights (IPR) of the data collected as well as deliverables produced for the Department shall remain with the Department.
- vii. They will maintain highest standards of integrity, transparency, competitiveness, economy and efficiency while working as consultant in this Department. The Consultant so appointed shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Department nor will they indulge in any activity outside the terms of the contractual assignment.

- viii. Consultant shall not be entitled to any kind of allowance or accommodation facility. However, should they require to travel inside the country in connection with the official work of the National Authority, TA/DA as admissible to a Consultant will be paid to him/her after obtaining approval of the competent authority.
- ix. Tax Deduction at Source (TDS):- TDS as admissible shall be deducted from the monthly remuneration of Consultant. A TDS certificate shall be issued by the concerned DDO on demand.
- x. Engagement in National CAMPA will be on full time basis and no parallel engagement in any other organisation will be permitted


VI. Procedure for Selection: The Screening Committee constituted in the National Authority/ MoEFCC will scrutinise the applications and select Consultant based on the eligibility criteria as stated above.

VII. Termination of Consultancy: The engagement of Consultant can be terminated by the CEO, National Authority at any time without assigning any reason thereof. However, Consultant will have to give 30 days' advance notice or remuneration in lieu thereof before resigning from the engagement.

VIII. How to apply: Interested candidates fulfilling the requisite qualification and experience may apply and send his/her application through email to **nationalcampa-moefcc@gov.in** in the prescribed application form (Annexure-I) along with CV and all supporting documents (photographs, qualification, experience, PPO, references) **latest by 10.06.2024 (Monday) till 5.00 PM.**

The National Authority reserves the right to accept or reject in part or in full or all the responses without assigning any reason whatsoever. Only candidates whose candidature has been provisionally accepted shall be called for interview. No TA/DA will be provided for appearing for the interview. Incomplete applications or applications received after the due date will be rejected.

Application Form: Annexure-I


(V.L. Roui Kullai)
Deputy Chief Executive Officer
National Authority

**Application Form for engagement of Consultant (_____) in the National Authority,
MoEF&CC, New Delhi**

1. Name:
2. Father's Name:
3. Date of Birth:
4. Domicile:
5. Nationality:
6. Mailing Address (Telephone/ Mobile No., e-mail address):
7. Permanent Address:
8. Educational Qualification (Graduation and above level):

Recent Passport
size photograph
(3.5 cmX3.5 cm)

S. No.	Course	Subject	University/Institute	Year of Passing	Division/Class/ Percentage

9. Desirable Educational Qualification:

S. No.	Course	Subject	University/Institute	Year of Passing	Division/Class/ Percentage

10. Essential Work Experience:

S. No.	Organization/Institute	Period (From-To)	Nature of Work	Remarks

11. Desirable Work Experience:

S. No.	Organization/Institute	Period (From-To)	Nature of Work	Remarks

12. Any other information:

Date and Place

Signature

Full name of the Applicant

Declaration

I solemnly declare that all the information provided/ statements made in this applicable are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/ incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the National Authority.

Further. I have read the vacancy circular and I am ready to accept all the terms and conditions for engagement of Consultant.

Date and Place

Signature

Full name of the Applicant