



सत्यमेव जयते

भारत सरकार /GOVERNMENT OF INDIA
पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय
MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE
क्षेत्रीय कार्यालय, भोपाल/ REGIONAL OFFICE, BHOPAL
Kendriya Paryavaran Bhavan, Link Road No.3, E-5, Ravi Shankar
Nagar,
BHOPAL – 462016 (M.P.)

TEL: 0755-2466525 E-mail: rowz.bpl-mef@nic.in

फ़ा. सं. 9-7/93(FOR)Vol-III

Date/ दिनांक:

Employment Notification-2023

It is proposed to fill up the following posts in the Regional Office, Ministry of Environment, Forest and Climate Change, Bhopal (Erstwhile, RO(WZ), MoEF&CC, Bhopal) from amongst officials of Central Government or State Government or Union Territories or Public Sector Undertakings or Universities or Recognized Research Institutions or Statutory or

Autonomous Organizations purely on Deputation basis. Applications are invited within 45 days of publication of this advertisement in Employment News. The details are as follows:

S.No	Name of the Post	No. of the Post	Level in Pay Matrix/Pay Band & Grade Pay	Remark
1.	Principal Private Secretary	01	Level 11 in the Pay Matrix of CCS Revised Pay Rules, 2016 [Rs.67700/- Rs..208700/-]	

2. The other details, regarding educational qualifications, terms and conditions, period of deputation, age limit etc., are given in the vacancy circular available in the MOEF&CC's website at (<http://envfor.nic.in/advertisements>).The maximum age limit for appointment by deputation shall not be exceeded 56 years as on the closing date of receipt of applications.

3. The application in the prescribed Proforma, (Annexure available in the website of MoEF&CC) complete in all respects may be sent to the Dy. Director General of Forests (Central), Regional Office, Bhopal, Ministry of Environment, Forest & Climate Change, Kendriya Paryavaran Bhavan, Link Road No.3, E-5, Ravi Shankar Nagar, Arera Colony, Bhopal-462016 (M.P).

(डॉ. एच. वी. सी. चारी गुंटपल्ली)
वैज्ञानिक 'ई' कार्यालय प्रमुख).



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Date/ दिनांक:

Vacancy Circular-2023

Applications in the prescribed format are invited for filling up the following post at the Regional Office, Ministry of Environment Forest and Climate Change, Bhopal (Erstwhile Regional Office (Western Zone) MoEFCC, Bhopal, purely on Deputation basis.

- I. **Principal Private Secretary (PPS) - (01) Post (On Deputation)**
 1. **Name of the Post: Principal Private Secretary(PPS)**
 2. **Scale of Pay : Level 11 in the Pay Matrix of CCS Revised Pay Rules, 2016 [Rs.67700/- Rs.208700/-].**
 3. Officers holding the post of Stenographer under the Central Government or State Government or Union territories or Public Sector Undertakings or Recognized Research Institutions or Universities or Statutory or Autonomous Organizations:
 - (i) holding analogous posts on regular basis in the parent cadre or Department, (or)
 - (ii) with six years regular service in Level-8, Rs.47600-151100/- in the pay matrix or equivalent in the parent cadre or Department,(or)
 - (iii) with seven years regular service in Level-7, Rs.44900-142400/- in the pay matrix or equivalent in the parent cadre or Department.

Note 1: - The Departmental Private Secretary in level 7 in the Pay Matrix (Rs.44,900/- 1,42,400/-) in the concerned Regional office with seven years regular service shall be considered along with outsiders and if the Departmental candidate is selected for appointment to the post, it shall be treated as having been filled by promotion.

Note 2: The Departmental Officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation, and similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 3: Period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed four years.

Note 4: The maximum age limit for appointment by deputation (including short-term contract) shall not be exceeding 56 years as on the closing date of receipt of applications.

4. The terms and conditions of the candidates selected for appointment on deputation basis will be governed, as laid down in Govt. of India, DoPT O.M No.6/8/2009-Estt dated:17.6.2010, as amended from time to time.
5. The period of deputation will be initially for a period of three years. The maximum age limit for appointment of deputation shall not be exceeding 56 (fifty six) years as on the closing date of receipt of application.
6. Applications of officials who are eligible and are willing to be considered for appointment on deputation basis and who can be relieved immediately after selection may be forwarded through proper channel along with their attached copies of ACR dossiers/APARs for the preceding Five years and Vigilance Clearance certificates so as to reach the Dy. Director General of Forests (Central), Regional Office, Bhopal, Ministry of Environment, Forest & Climate Change, Kendriya Paryavaran Bhavan, Link Road No.3, E-5, Ravi Shankar Nagar, Arera Colony, Bhopal-462016 (M.P).
7. The receipt of complete application form in the prescribed format (Annexure-I) for deputation should reach this office within 45 days from the date of publication of this advertisement in Employment News. Applications without the recommendations of the Parent office/ Department, incomplete applications and applications received after the last date or without ACR dossiers /APARs/Vigilance clearance will not be entertained.

8. The Candidates after joining the post on deputation basis would be liable to serve the organization for the said period and would not be relieved before the expiry of the deputation period.

9. Only candidature of those employees who can be spared on deputation for the specified period shall be forwarded by their parent department.

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वैज्ञानिक 'ई'/ कार्यालय प्रमुख).

प्रतिलिपि /Copy to:

1. The Dy.Inspector General of Forests, ROHQ, Ministry of Environment Forest and Climate Change, Indira Paryavaran Bhawan, JorBagh Road, New Delhi-110 003.
2. Senior Technical Director, NIC, Ministry of Environment Forest and Climate Change, Indira ParyavaranBhawan, JorBagh Road, New Delhi-110 003- **With a request that the Circular may kindly be uploaded in the website of MOEF&CC.**
- 3.All Regional offices of MOEF&CC, Govt. of India
- 4.All Ministries/Departments of Govt. of India, for circulation.
5. Notice Board.

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दिनांक:

रोजगार अधिसूचना-2023

क्षेत्रीय कार्यालय, पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय, भोपाल (पूर्व में, आरओ (डब्ल्यूजेड)), एमओईएफ और सीसी, भोपाल के क्षेत्रीय कार्यालय में निम्नलिखित पदों को भरने का प्रस्ताव है। केंद्रीय सरकार अथवा राज्य सरकार अथवा संघ राज्यक्षेत्र अथवा मान्यता प्राप्त अनुसंधान संस्थान अथवा विश्वविद्यालय अथवा पब्लिक सेक्टरों अथवा अर्ध-सरकारी अथवा कानूनी अथवा स्वायत्त संगठन पूर्णतः प्रतिनियुक्ति के आधार पर रोजगार समाचार में इस विज्ञापन के प्रकाशन के 45 दिनों के भीतर आवेदन आमंत्रित किये जाते हैं। विवरण निम्नानुसार है:

क्र.सं.	पद का नाम	पद की संख्या	वेतन मैट्रिक्स/वेतन बैंड और ग्रेड वेतन में स्तर	टिप्पणी
1.	प्रधान निजी सचिव	01	Level 11 in the Pay Matrix of CCS Revised Pay Rules, 2016 [Rs.67700/- Rs..208700/-]	

2. शैक्षणिक योग्यता, नियम एवं शर्तें, अवधि के संबंध में अन्य विवरण प्रतिनियुक्ति, आयु सीमा आदि, MOEF&CC में उपलब्ध वेबसाइट (<http://envfor.nic.in/advertisements>) पर रिक्ति परिपत्र में दी गई हैं। प्रतिनियुक्ति नियुक्ति के लिए अधिकतम आयु सीमा आवेदन प्राप्त होने की अंतिम तिथि को 56 वर्ष से अधिक नहीं होनी चाहिए।

3. निर्धारित प्रोफार्मा में आवेदन, (अनुबंध MoEFCC के वेबसाइट पर उपलब्ध है) सभी प्रकार से पूर्ण उप वन महानिदेशक (केंद्रीय), क्षेत्रीय कार्यालय, भोपाल, पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय, "केंद्रीय पर्यावरण भवन", लिंक रोड नंबर 3, ई-5 को भेजा जा सकता है।, रविशंकर नगर, अरेरा कॉलोनी, भोपाल-462016 (म.प्र.)।

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वैज्ञानिक 'ई'/ कार्यालय प्रमुख).



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रिक्ति परिपत्र-2023

क्षेत्रीय कार्यालय, पर्यावरण वन और जलवायु परिवर्तन मंत्रालय, भोपाल (भूतपूर्व क्षेत्रीय कार्यालय (पश्चिमी क्षेत्र)), एमओईएफ एवं सीसी, भोपाल में पूर्णतः प्रतिनियुक्ति आधार पर निम्नलिखित पदों को भरने के लिए निर्धारित प्रारूप में आवेदन आमंत्रित किए जाते हैं।

I. प्रधान निजी सचिव (पीपीएस) - (01) पद (प्रतिनियुक्ति पर)

1. पद का नाम: प्रधान निजी सचिव (पीपीएस)

2. वेतनमान: सीसीएस संशोधित वेतन नियम, 2016 के वेतन मैट्रिक्स में स्तर 11 [रु.67700/- रु.208700/-]।

3. केंद्रीय सरकार अथवा राज्य सरकार अथवा संघ राज्यक्षेत्र अथवा मान्यता प्राप्त अनुसंधान संस्थान अथवा विश्वविद्यालय अथवा पब्लिक सेक्टरों अथवा अर्ध-सरकारी अथवा कानूनी अथवा स्वायत्त संगठन के तहत आशुलिपिक का पद धारण करने वाले अधिकारी या मान्यता प्राप्त अनुसंधान संस्थान या विश्वविद्यालय या वैधानिक या स्वायत्त संगठन:-

(i) जो मूल संवर्ग अथवा विभाग में नियमित आधार पर सदृश पद धारण किए हो,

अथवा

(ii) जिन्होंने मूल संवर्ग या विभाग या समकक्ष में वेतन मैट्रिक्स में लेवल-8, रु. 47600-151100/- में छह साल की नियमित सेवा की हो,

अथवा

(iii) जिन्होंने मूल संवर्ग या विभाग या समकक्ष में वेतन मैट्रिक्स में लेवल-7, रु.44900-142400/-, में सात साल की नियमित सेवा की हो,

अथवा

टिप्पण-1:- संबंधित क्षेत्रीय कार्यालय में सात वर्ष की नियमित सेवा के साथ वेतन मैट्रिक्स में स्तर-7, रु. 44,900/- 1,42,400/-, में विभागीय निजी सचिव का पद धारण करने वाले के साथ बाहरी लोगों हेतु विचार किया जाएगा और यदि पद के लिए उसका चयन होता है, वह प्रोन्नति द्वारा नियुक्त माना जाएगा।

टिप्पण-2: पोषक प्रवर्ग के ऐसे विभागीय अधिकारी, जो प्रोन्नति की सीधी पंक्ति में हैं, प्रतिनियुक्ति पर नियुक्ति के लिए विचार किए जाने के पात्र नहीं होंगे। इसी प्रकार में प्रतिनियुक्ति पर कार्यरत व्यक्ति प्रोन्नति द्वारा नियुक्ति के लिए विचार किए जाने के पात्र नहीं होगा।

टिप्पण-3: प्रतिनियुक्ति (जिसके अंतर्गत अल्पकालिक संविदा भी है) की अवधि केंद्र सरकार के उसी या किसी अन्य संगठन या विभाग में इस नियुक्ति से ठीक पहले धारित किसी अन्य संवर्ग- बाह्य पद पर प्रतिनियुक्ति (जिसके अन्तर्गत अल्प-कालिक संविदा भी है) की अवधि सहित साधारणतया चार वर्ष से अधिक नहीं होगी।

टिप्पण-4: प्रतिनियुक्त (जिसके अंतर्गत अल्प-कालिक संविदा भी है) पर नियुक्ति के लिए अधिकतम आयु-सीमा, आवेदन प्राप्त करने की अंतिम तारीख को 56 वर्ष से अधिक नहीं होगी।

4. प्रतिनियुक्ति के आधार पर नियुक्ति के लिए चुने गए उम्मीदवारों के नियम और शर्तें सरकार द्वारा निर्धारित अनुसार नियंत्रित की जाएंगी। भारत सरकार, DoPT O.M No.6/8/2009-Estt दिनांक: 17.6.2010, समय-समय पर संशोधित।

5. प्रतिनियुक्ति की अवधि प्रारंभ में तीन वर्ष की अवधि के लिए होगी। प्रतिनियुक्ति पर नियुक्ति के लिए अधिकतम आयु सीमा आवेदन प्राप्त होने की अंतिम तिथि को 56 (छप्पन) वर्ष से अधिक नहीं होगी।

6. उन अधिकारियों के आवेदन जो पात्र हैं और विचार किए जाने के इच्छुक हैं, प्रतिनियुक्ति के आधार पर नियुक्ति और जिन्हें चयन के तुरंत बाद कार्यमुक्त किया जा सकता है, उन्हें पिछले पांच वर्षों के लिए एसीआर डोजियर/एपीएआर की संलग्न प्रतियों और सतर्कता मंजूरी प्रमाणपत्रों के साथ उचित चैनल के माध्यम से भेजा जाना चाहिए ताकि वे उप तक पहुंच सकें। महानिदेशक वन (केन्द्रीय), क्षेत्रीय कार्यालय, भोपाल, पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय, केन्द्रीय पर्यावरण भवन, लिंक रोड नंबर 3, ई-5, रविशंकर नगर, अरेरा कॉलोनी, भोपाल-462016 (म.प्र.)।

7. प्रतिनियुक्ति के लिए निर्धारित प्रारूप (अनुलग्नक-1) में पूर्ण आवेदन पत्र की प्राप्ति इसके प्रकाशन की तारीख से 45 दिनों के भीतर इस कार्यालय में पहुंच जानी चाहिए। रोजगार समाचार में विज्ञापन की सिफारिशों के बिना आवेदन मूल कार्यालय/विभाग, अपूर्ण आवेदन एवं पश्चात प्राप्त आवेदन अंतिम तिथि या एसीआर डोजियर/एपीएआर/सतर्कता मंजूरी के बिना आवेदन पर विचार नहीं किया जाएगा।

8. प्रतिनियुक्ति के आधार पर पद पर शामिल होने के बाद उम्मीदवार सेवा के लिए उत्तरदायी होंगे संगठन को उक्त अवधि के लिए और उसकी समाप्ति से पहले कार्यमुक्त नहीं किया जाएगा प्रतिनियुक्ति अवधि।

9. केवल उन्हीं कर्मचारियों की उम्मीदवारी, जिन्हें निर्दिष्ट अवधि के लिए प्रतिनियुक्ति पर छोड़ा जा सकता है, उनके मूल विभाग द्वारा अग्रेषित की जाएगी।

(डॉ. एच. वी. सी. चारी गुंटुपल्ली)
वैज्ञानिक 'ई'/ कार्यालय प्रमुख.

I/60639/2023

प्रति /Copy to:

1. उप वन महानिरीक्षक, आरओएचक्यू, पर्यावरण वन और जलवायु परिवर्तन मंत्रालय, इंदिरा पर्यावरण भवन, जोरबाग रोड, नई दिल्ली-एल 0 003।
2. वरिष्ठ तकनीकी निदेशक, एनआईसी, पर्यावरण वन और जलवायु परिवर्तन मंत्रालय, इंदिरा पर्यावरण भवन, जोरबाग रोड, नई दिल्ली-110003- अनुरोध के साथ कि परिपत्र को एमओईएफ एंड सीसी की वेबसाइट पर अपलोड किया जाए।
3. एमओईएफ एंड सीसी, भारत सरकार के सभी क्षेत्रीय कार्यालय और उप-कार्यालय
4. भारत सरकार के सभी मंत्रालय/विभाग, - संचलन हेतु।
5. सूचना पटल।

(डॉ. एच. वी. सी. चारी गुंटुपल्ली)
वैज्ञानिक ई/ कार्यालय प्रमुख).

BIO-DATA/CURRICULUM VITAE

Paste a Passport size Photograph

1.	Post applied for	
2.	Name and Address (in Block Letters)	
3.	Date of Birth	
4.	Contact No. & Email Address	
5.	i) Date of entry into service	
	ii) Date of retirement under Central/State Government Rules	
6.	Educational Qualifications	
7.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
	Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the officer
	Essential	Essential
	A) Qualification	A) Qualification
	B) Experience	B) Experience
	Desirable	Desirable
	A) Qualification	A) Qualification
	B) Experience	B) Experience
7.1	In the case of Degree and Post Graduate Qualifications Elective / main subjects and subjects and subsidiary subjects may be indicated by the candidate	
8.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
9.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.	

Office/Institution	Post held on regular basis	From	To	* Pay Scale/Pay Band with Grade Pay/Level in the pay matrix of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

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*** Important:** Pay Band with Grade Pay and Level in the pay matrix granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band with Grade Pay and Level in the pay matrix drawn under ACP/MACP Scheme	From	To

10.	Nature of present employment i.e., Ad-hoc or Temporary or Quasi-Permanent or Permanent		
11.	In case the present employment is held on deputation/contract basis, please state-		
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
11.1	Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.		
11.2	Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organisation		
12.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
13.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization		

	d) Government Undertaking e) Universities f) Others	
14.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
15.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
16. Total emoluments per month now drawn		

Basic Pay and Level of the Pay Matrix		Total Emoluments
17.	In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.	
	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowances etc., (with break-up details)
		Total Emoluments
18.	Additional information, if any, relevant to the post you applied for in support of your suitability for the post. This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)	
19.	Please state whether you are applying for deputation/absorption basis	
20.	Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address _____

Date _____

Certification by the Employer / Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____.
- ii) His/Her integrity is certified.
- iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank or Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years or a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer / Cadre Controlling Authority with Seal)



सत्यमेव जयते

भारत सरकार /GOVERNMENT OF INDIA
पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय
MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE
क्षेत्रीय कार्यालय, भोपाल/ REGIONAL OFFICE, BHOPAL

Kendriya Paryavaran Bhavan, Link Road No.3, E-5, Ravi Shankar
Nagar,
BHOPAL – 462016 (M.P.)



TEL: 0755-2466525 E-mail: rowz.bpl-mef@nic.in

फ़ा. सं. 9-7/93(FOR)Vol-III

Date/ दिनांक:

Employment Notification-2023

It is proposed to fill up the following posts in the Regional Office, Ministry of Environment, Forest and Climate Change, Bhopal (Erstwhile, RO(WZ), MoEF&CC, Bhopal) from amongst officials of Central Government or State Government or Union Territories or Public Sector Undertakings or Universities or Recognized Research Institutions or Statutory or

Autonomous Organizations purely on Deputation basis. Applications are invited within 45 days of publication of this advertisement in Employment News. The details are as follows:

S.No	Name of the Post	No. of the Post	Level in Pay Matrix/Pay Band & Grade Pay	Remark
1.	Junior Translator	01	Level 6 in the Pay Matrix of CCS Revised Pay Rules. 2016 [Rs.35400/- Rs.112400] (Pay Band 2-Rs.9300-34800)	

2. The other details, regarding educational qualifications, terms and conditions, period of deputation, age limit etc., are given in the vacancy circular available in the MOEF&CC's website at (<http://envfor.nic.in/advertisements>).The maximum age limit for appointment by deputation shall not be exceeded 56 years as on the closing date of receipt of applications.

3. The application in the prescribed Proforma, (Annexure available in the website of MoEF&CC) complete in all respects may be sent to the Dy. Director General of Forests (Central), Regional Office, Bhopal, Ministry of Environment, Forest & Climate Change, Kendriya Paryavaran Bhavan, Link Road No.3, E-5, Ravi Shankar Nagar, Arera Colony, Bhopal-462016 (M.P).

(डॉ. एच. वी. सी. चारी गुंटुपल्ली)
वैज्ञानिक ई/ कार्यालय प्रमुख).



सत्यमेव जयते

भारत सरकार /GOVERNMENT OF INDIA
पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय
MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE
क्षेत्रीय कार्यालय, भोपाल/ REGIONAL OFFICE, BHOPAL

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BHOPAL – 462016 (M.P.)

TEL: 0755-2466525 E-mail: rowz.bpl-mef@nic.in



फ़ा. सं. 9-7/93(FOR)Vol-III

Date/ दिनांक:

Vacancy Circular-2023

Applications in the prescribed format are invited for filling up the post at the Regional Office, Ministry of Environment, Forest and Climate Change (MoEFF&C), Bhopal purely on Deputation basis (including Short-Term Contract):

1. Name of the Post: Junior Translator (1)Junior Translator-(01) Post on Deputation (Including Short-Term Contract):

2. Scale of Pay: Level 6 in the Pay Matrix of CCS Revised Pav Rules. 2016 [Rs.35400/- Rs.112400] (Pay Band 2-Rs.9300-34800)

3. Method of recruitment, age-limit and qualifications,etc.:

Method of recruitment: By Deputation (including Short-Term Contract):

Officers under the Central Government or State Government or Union Territories or Recognised Research Institutions or Universities or Public Sector Undertakings or Semi- Government or Statutory or Autonomous Organisation:

A i) Holding Analogous posts on regular basis in the parent Cadre or department or

(ii) With Six years Service in the grade rendered after appointment thereto On a regular basis in pay band-2, Rs.5200-20200- with grade pay of Rs 2800/- or equivalent in the parent Cadre or department; or

(iii) With ten years' service in the grade rendered after appointment thereto on a regular basis in pay band-2, Rs.5200-20200/- with grade pay of Rs.2400/- or equivalent in the parent cadre or department, and

(B) Possessing the following education qualification and experience

Essential :

Master's degree of a recognised University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; or

Master's degree of a recognised university in English with Hindi as a compulsory or elective subject of as the medium of examination at the degree level; or

Master's degree of a recognised University in any subject other than Hindi or English with Hindi medium and English as a compulsory or elective subject or as the medium of a examination at the degree level; or

Master's degree of a recognised University in any subject other than Hindi or English with English medium and Hindi as a compulsory or elective subject or as the medium of a examination at the degree level; or

Master's degree of a recognised University in any subject other than Hindi or English with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level;

And Recognised diploma or certificate course in translation from Hindi to English and vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India undertaking.

Note-1: Period of deputation (including short-term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceeding three years. The maximum age-limit for appointment by deputation (including short-term contract) shall be not exceeding fifty six years as on the closing date of receipt of applications).

Note-2: For the purpose of appointment on deputation (including short term contract) basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the posts(s) for which that grade pay or pay scales is the normal replacement grade without any upgradation.

4. The terms and conditions of the candidates selected for appointment on deputation basis will be governed, as laid down in Govt. of India, DoPT O.M No.6/8/2009-Estt dated:17.6.2010, as amended from time to time.

5. The period of deputation will be initially for a period of three years. The maximum age limit for appointment of deputation shall not be exceeding 56 (fifty six) years as on the closing date of receipt of application.

6. Applications of officials who are eligible and are willing to be considered for appointment on deputation basis and who can be relieved immediately after selection may be forwarded through proper channel along with their attached copies of ACR dossiers/APARs for the preceding Five years and Vigilance Clearance certificates so as to reach the Dy. Director General of Forests (Central), Regional Office, Bhopal, Ministry of Environment, Forest & Climate Change, Kendriya Paryavaran Bhavan, Link Road No.3, E-5, Ravi Shankar Nagar, Arera Colony, Bhopal-462016 (M.P).

7. The receipt of complete application form in the prescribed format (Annexure-I) for deputation should reach this office within 45 days from the date of publication of this advertisement in Employment News. Applications without the recommendations of the Parent office/ Department, incomplete applications and applications received after the last date or without ACR dossiers /APARs/Vigilance clearance will not be entertained.

8. The Candidates after joining the post on deputation basis would be liable to serve the organization for the said period and would not be relieved before the expiry of the deputation period.

9. Only candidature of those employees who can be spared on deputation for the specified period shall be forwarded by their parent department.

(डॉ. एच. वी. सी. चारी गुंटुपल्ली)
वैज्ञानिक 'ई'/ कार्यालय प्रमुख).

प्रतिलिपि /Copy to:

1. The Dy.Inspector General of Forests, ROHQ, Ministry of Environment Forest and Climate Change, Indira Paryavaran Bhawan, JorBagh Road, New Delhi-110 003.
2. Senior Technical Director, NIC, Ministry of Environment Forest and Climate Change, Indira Paryavaran Bhawan, JorBagh Road, New Delhi-110 003- **With a request that the Circular may kindly be uploaded in the website of MOEF&CC.**
3. All Regional offices of MOEF&CC, Govt. of India
4. All Ministries/Departments of Govt. of India, Shastri Bhawan, for circulation.
5. Notice Board.

(डॉ. एच. वी. सी. चारी गुंटुपल्ली)
वैज्ञानिक 'ई'/ कार्यालय प्रमुख).

BIO-DATA/CURRICULUM VITAE

Paste a Passport size Photograph

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2.	Name and Address (in Block Letters)	
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7.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
	Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the officer
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	A) Qualification	A) Qualification
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Office/Institution	Post held on regular basis	From	To	* Pay Scale/Pay Band with Grade Pay/Level in the pay matrix of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

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Office/Institution	Pay, Pay Band with Grade Pay and Level in the pay matrix drawn under ACP/MACP Scheme	From	To

10.	Nature of present employment i.e., Ad-hoc or Temporary or Quasi-Permanent or Permanent		
11.	In case the present employment is held on deputation/contract basis, please state-		
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
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13.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization		

	d) Government Undertaking e) Universities f) Others	
14.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
15.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
16. Total emoluments per month now drawn		

Basic Pay and Level of the Pay Matrix		Total Emoluments
17.	In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.	
	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowances etc., (with break-up details)
		Total Emoluments
18.	Additional information, if any, relevant to the post you applied for in support of your suitability for the post. This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)	
19.	Please state whether you are applying for deputation/absorption basis	
20.	Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address _____

Date _____

Certification by the Employer / Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that;

i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____.

ii) His/Her integrity is certified.

iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank or Under Secretary of the Govt. of India or above are enclosed.

iv) No major/minor penalty has been imposed on him/her during the last 10 years or a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer / Cadre Controlling Authority with Seal)